



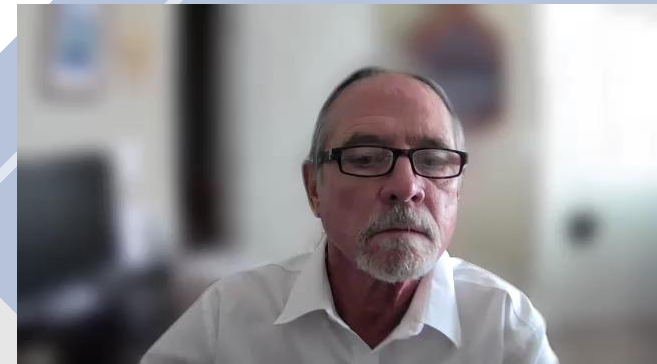
Governor's Office of Economic Opportunity

— PROCUREMENT TECHNICAL ASSISTANCE CENTER



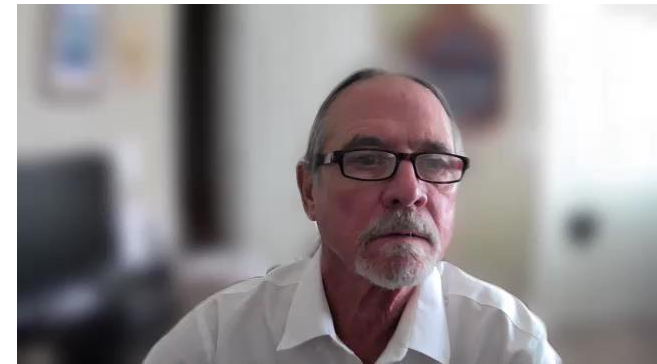
U.S. Small Business
Administration

SBA Small Disadvantaged Business Application Overview

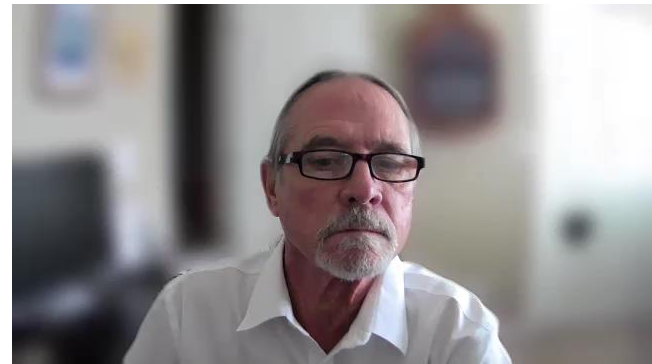


Discussion

- Small Disadvantaged Business program
- 8(a) Business Development program
- Women-Owned Small Business program
- Service-Disabled / Veteran-Owned Small Business program
- HUBZone program



Small Disadvantaged Business



Small Disadvantaged Business

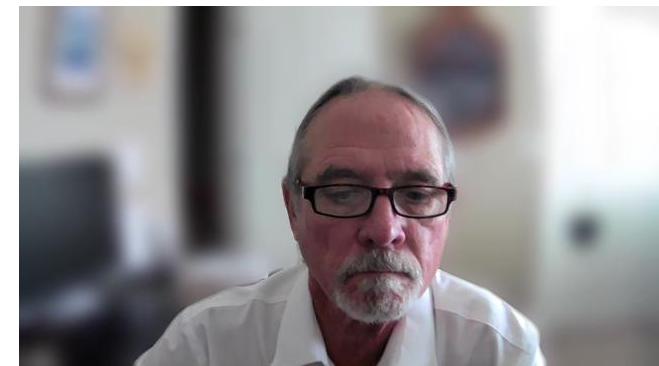
- Eligibility Requirements

- The firm must be 51% or more owned and controlled by one or more disadvantaged persons
- Must be US citizens
- The disadvantaged person or persons must be socially disadvantaged and economically disadvantaged
- The firm must be small, according to SBA's size standards
- A firm may represent that it qualifies as an SDB for any Federal subcontracting program if it believes in good faith that it is owned and controlled by one or more socially and economically disadvantaged individuals
- Register - [SAM.gov](https://sam.gov)



Small Disadvantaged Business

- Socially Disadvantaged
 - Social disadvantaged groups include: Black Americans; Hispanic Americans; Native Americans (Alaska Natives, Native Hawaiians, or enrolled members of a Federally or State recognized Indian Tribe); Asian Pacific Americans, Subcontinent Asian Americans; and members of other groups designated from time to time by SBA according to procedures set forth at [paragraph \(d\)](#) of this section.
 - Being born in a country does not, by itself, suffice to make the birth country an individual's country of origin for purposes of being included within a designated group.



Small Disadvantaged Business

- Economically Disadvantaged
 - An economically disadvantaged individual is a person whose ability to compete in business has been impaired due to diminished capital and credit opportunities, as compared to others in the same or similar line of business who are not economically disadvantaged.
 - Provide SBA with a narrative statement of economic disadvantage
 - Provide SBA with personal financial information (tax returns and other financial information). If married, both you and your spouse must be included.



Small Disadvantaged Business

- Register your business - [SAM.gov](https://sam.gov) | [Entity Registrations](https://sam.gov)
- Your PTAC Regional Manager can assist with SAM.gov entity registration

The screenshot displays the SAM.gov homepage. At the top, there's a header with the U.S. government logo and navigation links. Below this, a yellow alert banner contains two items: 'Entity Validation Tickets' (dated Sep 16, 2022) and 'Planned Maintenance Schedule' (dated Apr 3, 2022), each with a 'Show Details' link and a close button. The main header features the SAM.gov logo and a 'Sign In' button. A navigation bar includes links for Home, Search, Data Bank, Data Services, and Help. The main content area is titled 'Get Started with Registration and the Unique Entity ID' and includes a sub-header 'Submitting a registration and getting a Unique Entity ID are FREE.' Below this, a 'Before You Get Started' section provides a four-step process: 1. About Registration (highlighted), 2. Set up a SAM.gov Account, 3. Prepare Your Data, and 4. Get Started. To the right, a 'Register Your Entity or Get a Unique Entity ID' section includes a brief description and two buttons: 'Get Started' and 'Renew Entity'. A 'Rectangular Snip' watermark is visible in the top left of the content area.

An official website of the United States government [Here's how you know](#)

Entity Validation Tickets [Show Details](#)
Sep 16, 2022

Planned Maintenance Schedule [Show Details](#)
Apr 3, 2022

SAM.GOV [Sign In](#)

[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Get Started with Registration and the Unique Entity ID

Submitting a registration and getting a Unique Entity ID are FREE.

Before You Get Started

Review these steps to choose which option is right for you. You can register to bid and apply for federal awards or you can request a Unique Entity ID only without having to complete a registration.

- 1** [About Registration](#)
- 2** Set up a SAM.gov Account
- 3** Prepare Your Data
- 4** Get Started

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

[Get Started](#)

[Renew Entity](#)

[Entity Information Home](#)



8(a) Business Development Program



8(a) Business Development Program

- The 8(a) program is a robust nine-year program created to help firms owned and controlled by socially and economically disadvantaged individuals
- Businesses that participate in the program receive training and technical assistance designed to strengthen their ability to compete effectively in the American economy
- 8(a) certification lasts for a maximum of nine years. The first four years are considered a development stage and the last five years are considered a transitional stage. Continuation in the program is dependent on staying in compliance with program rec



8(a) Business Development Program

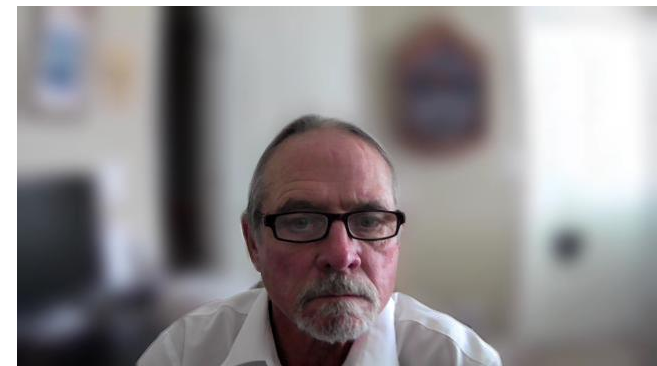
- Eligibility Requirements

- Must be a [small business](#)
- Must not have previously participated in the 8(a) program
- Must be at least 51% owned and controlled by U.S. citizens who are socially and economically disadvantaged
- Must have a personal net worth of \$750 thousand or less, adjusted gross income of \$350 thousand or less, and assets totaling \$6 million or less
- Must demonstrate good character
- Must demonstrate the potential for success such as having been in business for two years



8(a) Business Development Program

- Application
 - Identify your primary NAICS code(s)
 - Register your business in the System for Award Management (SAM)
 - • [Apply for 8\(a\) certification](#)



Apply for 8(a) certification

- Click - Discover
- Review information

The screenshot displays the 'certify.sba.gov' website. At the top, it identifies itself as an official U.S. government website. The main navigation bar includes the SBA logo, the 'certify.sba.gov' URL, and links for 'Knowledge Base', 'Help', and 'Login'. Below this, a banner reads 'Certify Relaunch: We have a new look!'. The primary navigation consists of four steps: 1. Discover 8(a) (highlighted in red), 2. Should I Apply?, 3. Apply, and 4. Existing 8(a)s. The 'Discover 8(a)' section features a headline: 'Small businesses are vital to the U.S. economy - the Federal Government needs your partnership!'. It includes two statistics: '610 businesses approved for the 8(a) Program in 2021' and '4,910 active 8(a) Program participants at the end of 2021'. A paragraph explains that the U.S. federal government is the largest purchaser of goods and services, receiving vital support from small disadvantaged businesses. A list of benefits for the 8(a) Business Development Program is provided, including access to sole-source contracts, business development assistance, federal procurement expertise, joint venture opportunities, and priority access to federal surplus property. An image of a smiling man in a hard hat is also visible.

An official website of the United States government [Here's how you know](#)

SBA U.S. Small Business Administration

[certify.sba.gov](#) [Knowledge Base](#) [Help](#) [Login](#)

Certify Relaunch: We have a new look!

1 Discover 8(a) **2 Should I Apply?** **3 Apply** **4 Existing 8(a)s**

Small businesses are vital to the U.S. economy - the Federal Government needs your partnership!

610 businesses approved for the 8(a) Program in 2021

4,910 active 8(a) Program participants at the end of 2021

As the largest purchaser of goods and services in the world, the U.S. federal government receives vital support from small disadvantaged businesses, including those in the 8(a) Business Development Program.

Benefits of the 8(a) Business Development Program include:



- Access to sole-source and competitive set-aside contracts
- Business development assistance from dedicated Business Opportunity Specialists
- Assistance from federal procurement experts
- Opportunities to create joint ventures with established businesses
- Priority access to federal surplus property




Apply for 8(a) certification

- Click - Should I Apply?
- Click - Match & Add NAICS
- Click - Readiness & Answer questions
- Click - Eligibility & Answer questions

An official website of the United States government [Here's how you know](#)

 U.S. Small Business Administration  **certify.sba.gov** [Knowledge Base](#) [Help](#) [Login](#)

 **Certify Relaunch: We have a new look!** [Mentor-Protégé Program](#) [WOSB Program](#)

1 Discover 8(a) **2 Should I Apply?** 3 Apply 4 Existing 8(a)s

Match: Do you sell what the government buys?

Readiness: Is your business ready to take full advantage of the 8(a) Business Development Program?

Eligibility: Are you eligible for the 8(a) Business Development Program?

[Export Page](#)



Apply for 8(a) certification

- Click Apply
- Click - Prepare
- Click - Application Preview, Quick Start Guide, Tips for Success, Local Assistance
- Review and download pdfs and follow instruction as needed

An official website of the United States government [Here's how you know](#)

SBA U.S. Small Business Administration **certify.sba.gov** [Knowledge Base](#) [Help](#) [Login](#)

Certify Relaunch: We have a new look! **Mentor-Protégé Program** **WOSB Program**

1 Discover 8(a) 2 Should I Apply? **3 Apply** 4 Existing 8(a)s


Prepare Gather Documents Create your Account

Familiarize yourself with the application process by clicking through the links below

Application Preview


Quick Start Guide


Tip for Success


Local Assistance




Apply for 8(a) certification

- Click - Gather Documents
- Click - Applicable business type
- Review and download applicable application checklist pdf

An official website of the United States government [Here's how you know](#)

SBA U.S. Small Business Administration **certify.sba.gov** [Knowledge Base](#) [Help](#) [Login](#)

Certify Relaunch: We have a new look! **Mentor-Protégé Program** **WOSB Program**

1 Discover 8(a) **2 Should I Apply?** **3 Apply** **4 Existing 8(a)s**

Prepare **Gather Documents** **Create your Account**

Select your business type below for a document checklist

Sole Proprietorship 	Partnership 	LLC* 	Corporation 	Entity-Owned 
---	---	--	---	--

*LLCs filing taxes as S Corporations or [disregarded entities](#) should select the LLC button above



Apply for 8(a) certification

- Click - Create your Account
- Click - Applicant
- Click - Create an Account
- Follow instructions

An official website of the United States government [Here's how you know](#)

SBA U.S. Small Business Administration **certify.sba.gov** [Knowledge Base](#) [Help](#) [Login](#)

Certify Relaunch: We have a new look! **Mentor-Protégé Program** **WOSB Program**

1 Discover 8(a) **2 Should I Apply?** **3 Apply** **4 Existing 8(a)s**

Prepare **Gather Documents** **Create your Account**

Applicant **Contributor**

Before you can create an account in Certify:

1. You must be registered in [SAM.gov](#) (When you register, SAM.gov will assign you a [UEI](#) and [MPIN](#))
2. You will need to provide your UEI, MPIN and your [TIN](#) to link your SAM.gov profile with your Certify account
3. Use the same email address used to register your company in SAM.gov to create your Certify account

Address updates - You must update your SAM profile to change your company's address or bona fide place of business. [SAM.gov | Home](#)

Only the owner or legal representative of the company can claim the business in Certify.

Create an account



Women-Owned Small Business Program



Women-Owned Small Business Program

- Eligibility Requirements

- Women Owned Small Business (WOSB)

- Must be a small business according to [SBA size standards](#)
 - Must be at least 51% owned and controlled by women who are U.S. citizens
 - Must have women manage day-to-day operations who also make long-term decisions

- To qualify as an Economically Disadvantaged Women Owned Small Business (EDWOSB)

- Must meet all the requirements of the WOSB Federal Contracting program
 - Must be owned and controlled by one or more women, each with a personal net worth less than \$750,000
 - Must be owned and controlled by one or more women, each with \$350,000 or less in adjusted gross income averaged over the previous three years
 - Must be owned and controlled by one or more women, each \$6 million or less in personal assets



Women-Owned Small Business Program

- Application Requirements
 - Click - beta.certify.sba.gov




Women-Owned Small Business Program

- Click Am I Eligible

An official website of the United States government [Here's how you know.](#)

beta.Certify.sba.gov

Home Prepare Am I eligible? Federal Employees Only Help Knowledge Base



Welcome to beta.Certify.sba.gov

The U.S. Small Business Administration (SBA) is modernizing the certification management experience. You may apply for and manage your Woman Owned Small Business (WOSB), Economically Disadvantaged Woman Owned Small Business certifications in our easy-to-use single system.

Get started today!

⚠ Announcements

- (Updated) Status of Annual Update Requirement for Approved Firms
- New List of Eligible Industries for the WOSB Federal Contracting Program
- 10 Steps to Start Your Business

Am I Eligible?

Answer a few questions to discover if your company should pursue participation in SBA's Woman Owned S

Have Program-Specific Questions?

Review our most Frequently Asked Questions [here.](#)

Get



Women-Owned Small Business Program

- Answer questions about your business
- Results will show which SBA contracting programs your business qualifies for:
 - Women-Owned SB (WOSB)
 - Economically Disadvantaged WOSB (EDWOSB)
 - Historically Underutilized Business Zone (HUBZone)
 - 8(a)

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beta.Certify.sba.gov

[Home](#) [Prepare](#) [Am I eligible?](#) [Federal Employees Only](#) [Help](#) [Knowledge Base](#)

Is the Woman Owned Small Business Program right for me?

The Federal Government is the largest buyer of products and services in the US. The SBA Woman Owned Small Business and Economically Disadvantaged Woman Owned Small Business Programs help small businesses owned, controlled, and operated by women to compete for these federal contracts. Is your business eligible?

WOSB

The Women-Owned Small Business (WOSB) Federal Contract Program allows set-asides for WOSBs in industries where firms are underrepresented. WOSBs must be at least 51% owned and controlled by women.

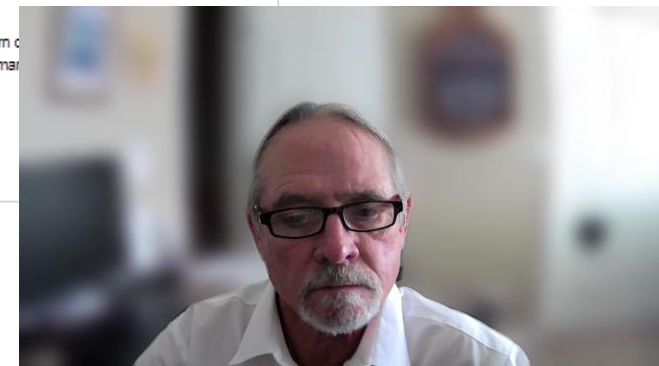
Answer the following questions to find out if your firm may meet criteria to participate in one of these programs. Firms owned by Indian Tribes, Alaska Native Corporations, Native Hawaiian Organizations, Community Development Corporations, and small agricultural cooperatives may have different criteria for acceptance into SBA's small business programs. Refer to SBA.gov for more information.

About your business

Are the qualifying individual(s) of the firm who are applying for SBA small business programs U.S. Citizens?

More Details
A U.S. citizen means a person born in the United States, a naturalized citizen, or a resident alien and holders of permanent resident status who have been in the United States for at least 5 years and be citizens for program purposes

[Return to top](#)



Women-Owned Small Business Program

- Click Prepare
 - Collect information requested for each card

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beta.Certify.sba.gov

Home **Prepare** Am I eligible? Federal Employees Only Help Knowledge Base

Prepare to apply for the Woman Owned Small Business (WOSB) Program

These checklists identify the documents that applicants will be required to submit in the application process. The beta.Certify application process is easier when applicants gather these documents before starting the application. Within the checklists outlined below the required documents have been organized by the "cards" that will be filled out for the certification application.

[Women-Owned Small Business \(WOSB\) Preparation Checklist](#)
[Economically Disadvantaged Women-Owned Small Business \(EDWOSB\) Preparation Checklist](#)

Women-Owned Small Business (WOSB) Checklist [Scroll to top](#)

Qualifying individual(s) include one or more women claiming 51% ownership

- Active registration in the System for Award Management for the firm, available at [SAM.gov](#)
(Note: The firm's UEI and EIN, and MPIN must exactly match SAM registration)
Note: SAM.gov registrations should be for the purposes of "All Awards" and not limited to "Loans and Grants"

SBA Basic Eligibility Card

- Legible proof of U.S. citizenship (i.e., state-issued birth certificate, certificate of naturalization, or an unexpired passport) for qualifying individual(s)
 - If your name differs from your submitted citizenship document (ex. Marriage), you may have to provide a proof of name change (ex. state filed documents -official name change, marriage license, unexpired passport, unexpired military ID (front and back copy))

Existing Qualified Certification Card

- 8(a) Program Participant
 - Most recent annual review letter OR firms in their first program year may submit the approval letter
- TPC-Certified
 - Certificate from one of the four [SBA approved third party certifying](#) organizations
- CVE-Certified
 - Certification letter from Department of Veterans Affairs' Center for Verification and Evaluation

Firms that do not have these certifications will respond NO to questions within this section be advanced to the next card

Ownership Card




Women-Owned Small Business Program

- Click - Get Started

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beta.Certify.sba.gov

Home Prepare Am I eligible? Federal Employees Only Help Knowledge Base



Welcome to beta.Certify.sba.gov

The U.S. Small Business Administration (SBA) is modernizing the certification management experience. You may apply for and manage your Woman Owned Small Business (WOSB), Economically Disadvantaged Woman Owned Small Business certifications in our easy-to-use single system.

Get started today!

⚠ Announcements

- (Updated) Status of Annual Update Requirement for Approved Firms
- New List of Eligible Industries for the WOSB Federal Contracting Program
- 10 Steps to Start Your Business

Am I Eligible?

Answer a few questions to discover if your company should pursue participation in SBA's Woman Owned Small Business Program.

Have Program-Specific Questions?

Review our most Frequently Asked Questions [here](#).



Women-Owned Small Business Program

- Register business in SAM.Gov
- Create SBA Connect Account
- Login SBA Connect and submit application

The screenshot shows the beta.Certify.sba.gov website. At the top, it says "An official website of the United States government" and "Here's how you know". The main navigation bar includes links for Home, Prepare, Am I eligible?, Federal Employees Only, Help, and Knowledge Base. The "Get Started" section lists three steps:

- 1. Register in the System for Award Management (SAM)**
Visit [SAM.gov](https://sam.gov) and click "Create an Account" in the top right and proceed to create an individual Account. [SAM](#)
- 2. Create Your SBA Connect Account**
Click on the "Create Account" button to begin the registration process. [Create Account](#)
- 3. Claim Your Business at beta.Certify**
Login at beta.Certify. Then enter your UEI, EIN and MPIN from [SAM.gov](https://sam.gov) to claim your business and begin your application for the WOSB Federal Contract Program's certification. [beta.Certify](#)

Below the steps, there is a section titled "Are you a federal employee?" with a link to "please visit employee page". At the bottom, there are links to [SBA.gov/contracting](https://sba.gov/contracting), [WhiteHouse.gov](https://whitehouse.gov), [Regulations.gov](https://regulations.gov), and [USA.gov](https://usa.gov). The footer features the SBA logo and the text "U.S. Small Business Administration".



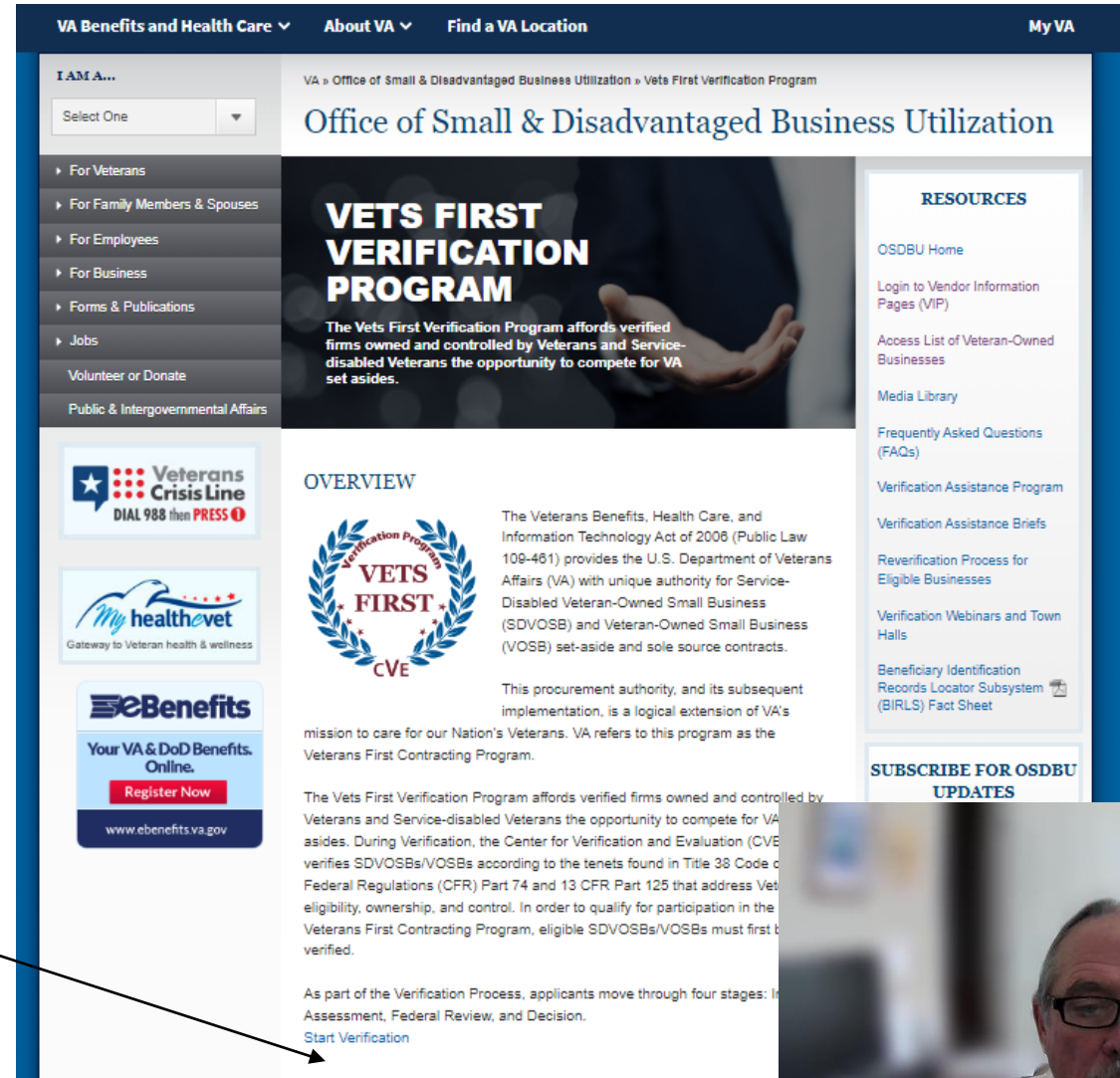
Veteran-Owned / Service-Disabled Veteran Owned Small Business



Veteran-Owned / Service-Disabled Veteran Owned Small Business

- Program Eligibility Requirements:
 - Businesses must be formally verified as a Veteran-Owned Small Businesses (VOSB) or Service-Disabled Veteran-Owned Small Businesses (SDVOSB) to participate
 - Eligible small businesses must receive their [VOSB verification](#) through VA's Center for Verification and Evaluation (CVE)
 - Click - Start Verification

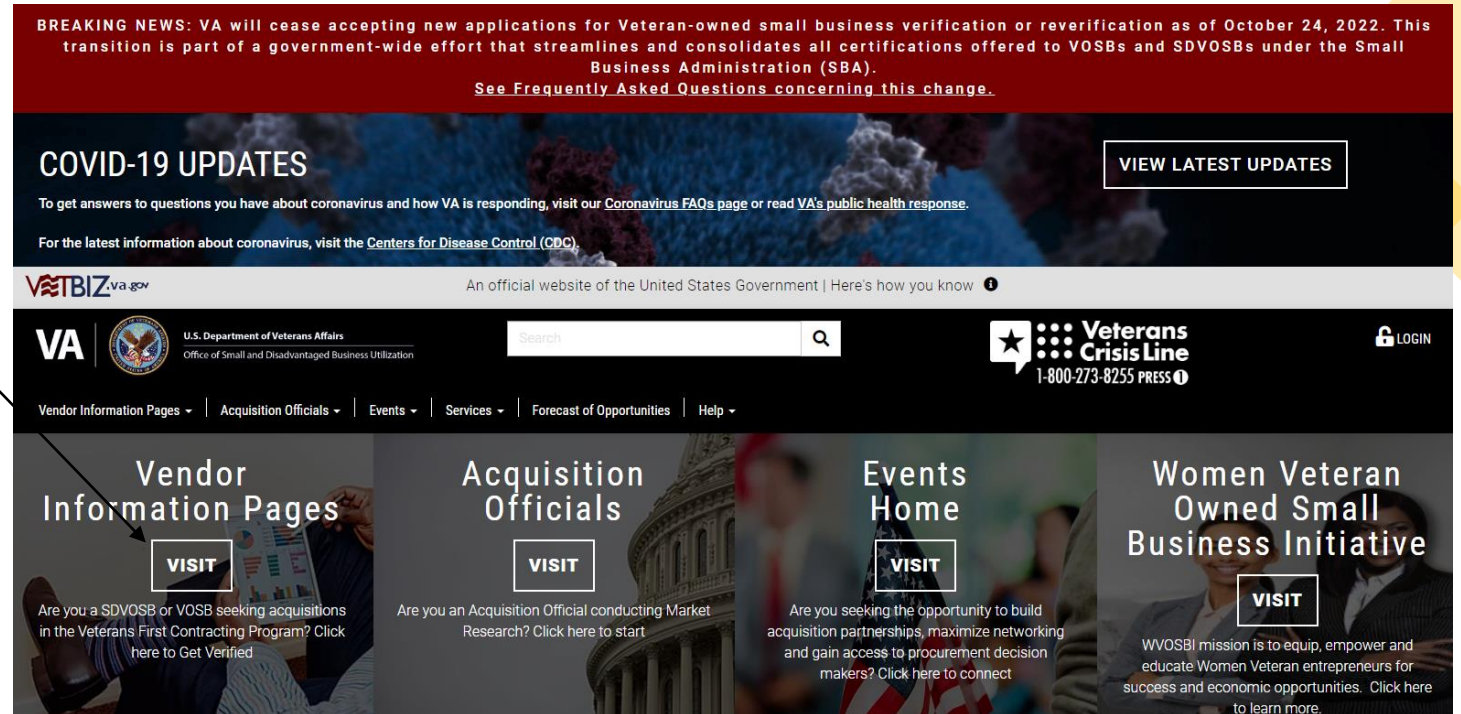
[Vets First Verification Program - Office of Small & Disadvantaged Business Utilization](#)



The screenshot shows the official website for the Vets First Verification Program. The header includes navigation links for 'VA Benefits and Health Care', 'About VA', 'Find a VA Location', and 'My VA'. The main content area features a large banner for the 'VETS FIRST VERIFICATION PROGRAM' with the text: 'The Vets First Verification Program affords verified firms owned and controlled by Veterans and Service-disabled Veterans the opportunity to compete for VA set asides.' Below this is an 'OVERVIEW' section explaining the program's purpose and the four stages of the verification process: Assessment, Federal Review, and Decision, and Start Verification. A sidebar on the right lists 'RESOURCES' such as 'OSDBU Home', 'Login to Vendor Information Pages (VIP)', 'Access List of Veteran-Owned Businesses', 'Media Library', 'Frequently Asked Questions (FAQs)', 'Verification Assistance Program', 'Verification Assistance Briefs', 'Reverification Process for Eligible Businesses', 'Verification Webinars and Town Halls', and 'Beneficiary Identification Records Locator Subsystem (BIRLS) Fact Sheet'. At the bottom of the sidebar is a 'SUBSCRIBE FOR OSDBU UPDATES' section. The footer includes logos for 'Veterans Crisis Line', 'My healthvet', and 'eBenefits'.

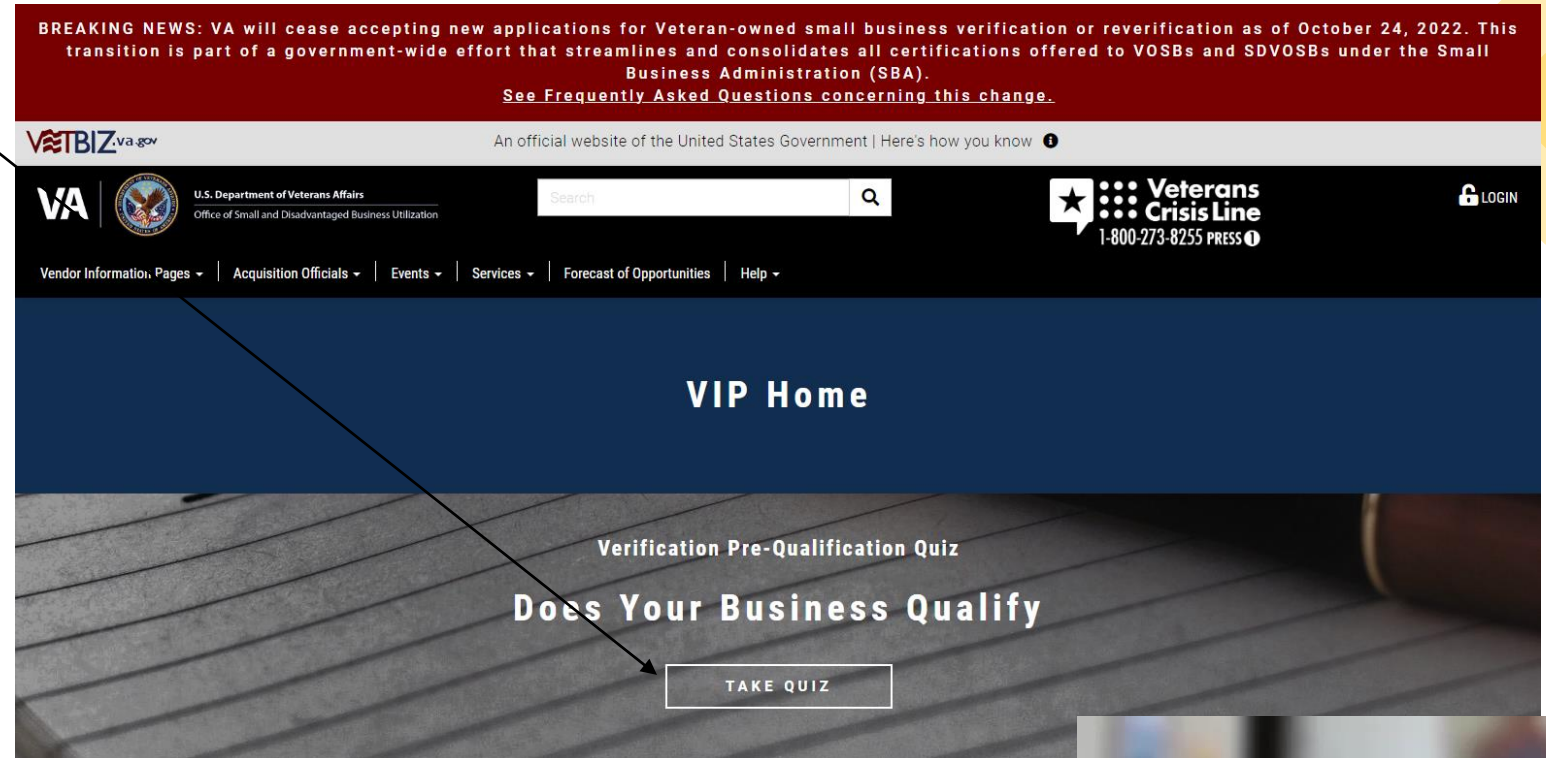
Veteran-Owned / Service-Disabled Veteran Owned Small Business Verification Application Process

- Click – Vendor Information Pages



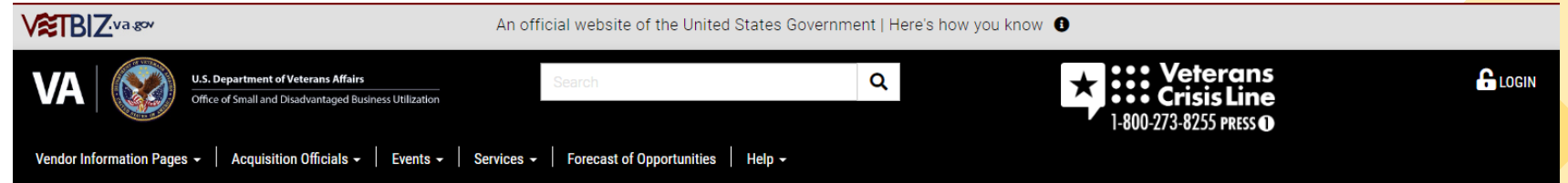
Veteran-Owned / Service-Disabled Veteran Owned Small Business Verification Application Process

- Click – Take Prequalification Quiz



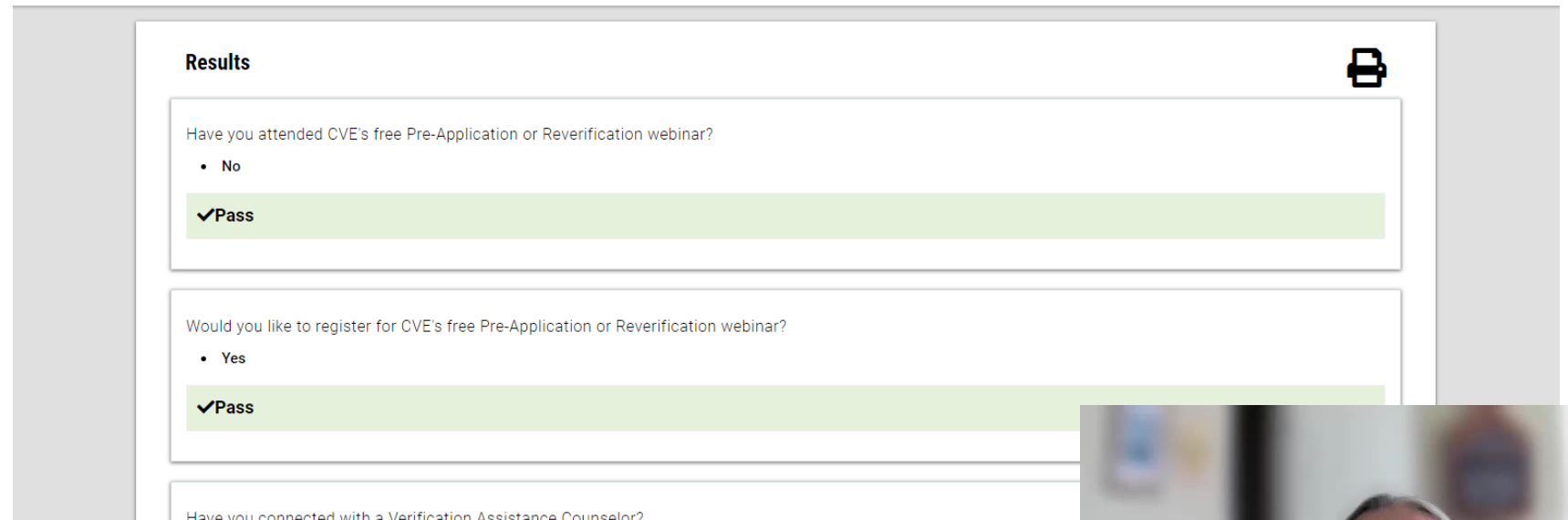
Veteran-Owned / Service-Disabled Veteran Owned Small Business Verification Application Process

- Site will indicate Pass or Fail for all questions answered



The screenshot shows the top navigation bar of the VETBIZ.va.gov website. On the left is the VETBIZ logo. In the center, it says "An official website of the United States Government | Here's how you know" with an information icon. Below this is the VA logo and the text "U.S. Department of Veterans Affairs Office of Small and Disadvantaged Business Utilization". To the right is a search bar with a magnifying glass icon. Further right is the "Veterans Crisis Line" logo with the phone number "1-800-273-8255 PRESS 1" and a "LOGIN" button. At the bottom of the header is a navigation menu with links: "Vendor Information Pages", "Acquisition Officials", "Events", "Services", "Forecast of Opportunities", and "Help".

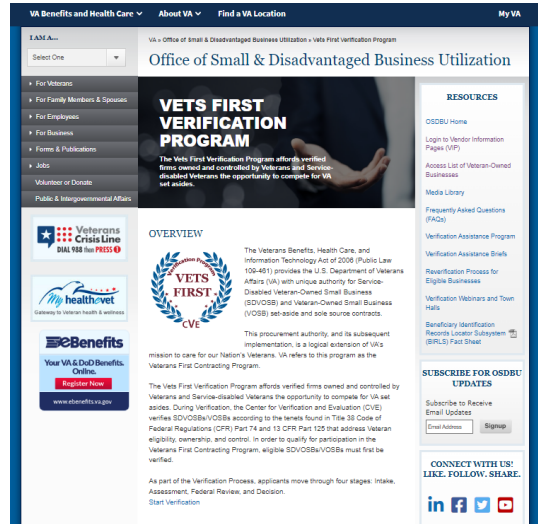
Prequalification Quiz



The screenshot shows the "Results" section of the Prequalification Quiz. It contains two questions, both of which have been answered correctly, resulting in a "Pass" status for each. The first question is "Have you attended CVE's free Pre-Application or Reverification webinar?" with the answer "No" selected. The second question is "Would you like to register for CVE's free Pre-Application or Reverification webinar?" with the answer "Yes" selected. Both questions have a green bar indicating a "Pass" result. A third question, "Have you connected with a Verification Assistance Counselor?", is partially visible at the bottom. A printer icon is located in the top right corner of the results section.



Veteran-Owned / Service-Disabled Veteran Owned Small Business Verification Application Process



- Click - [Vets First Verification Program - Office of Small & Disadvantaged Business Utilization](#)
- Scroll down to Verification Guides
- Click – Preparing for Verification & review requirements

Verification Guides and Popular Resources

[Preparing for Verification](#) [Reverification Process for Eligible Businesses](#)
[New Vendor Information Pages \(VIP\) Access](#)
[DS Logon and ID.me Account Instructions](#)
[VEMS Portal User Guide](#)
[Required Documents for VIP Application](#)

Verified firms may use the following links to download the appropriate logo for use on marketing material and business cards.
[Service-Disabled Veteran-Owned Small Business Logo](#)
[Veteran-Owned Small Business Logo](#)

Laws and Regulations

[38 CFR Part 74 - VA Veteran-Owned Small Business Verification Guidelines](#)
[13 CFR Part 125 - Government Contracting Programs](#)
[38 U.S.C. § 8127 - Contracting Goals and Preferences](#)
[38 U.S.C. § 8128 - Contracting Priority](#)
[VA Procurement Policy Memorandum 7/25/2016](#)
[VA Acquisition Circular](#)

CVE Standard Operating Procedure

[Standard Operating Procedure \(September 2015\)](#)

VA Moves Against Non-Compliant and Fraudulent Firms

CVE has established a process to report firms alleged to be non-compliant with one or more of the regulatory requirements for the Vets First Verification Program. [Learn about the reporting process](#)

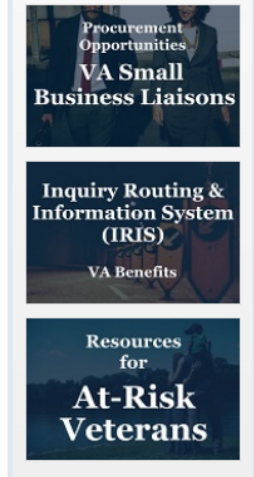
The VA Office of Inspector General is committed to protecting the integrity of the Vets First Verification Program.

[Learn what the PACT Act means for your VA](#)

Washington, DC 20420

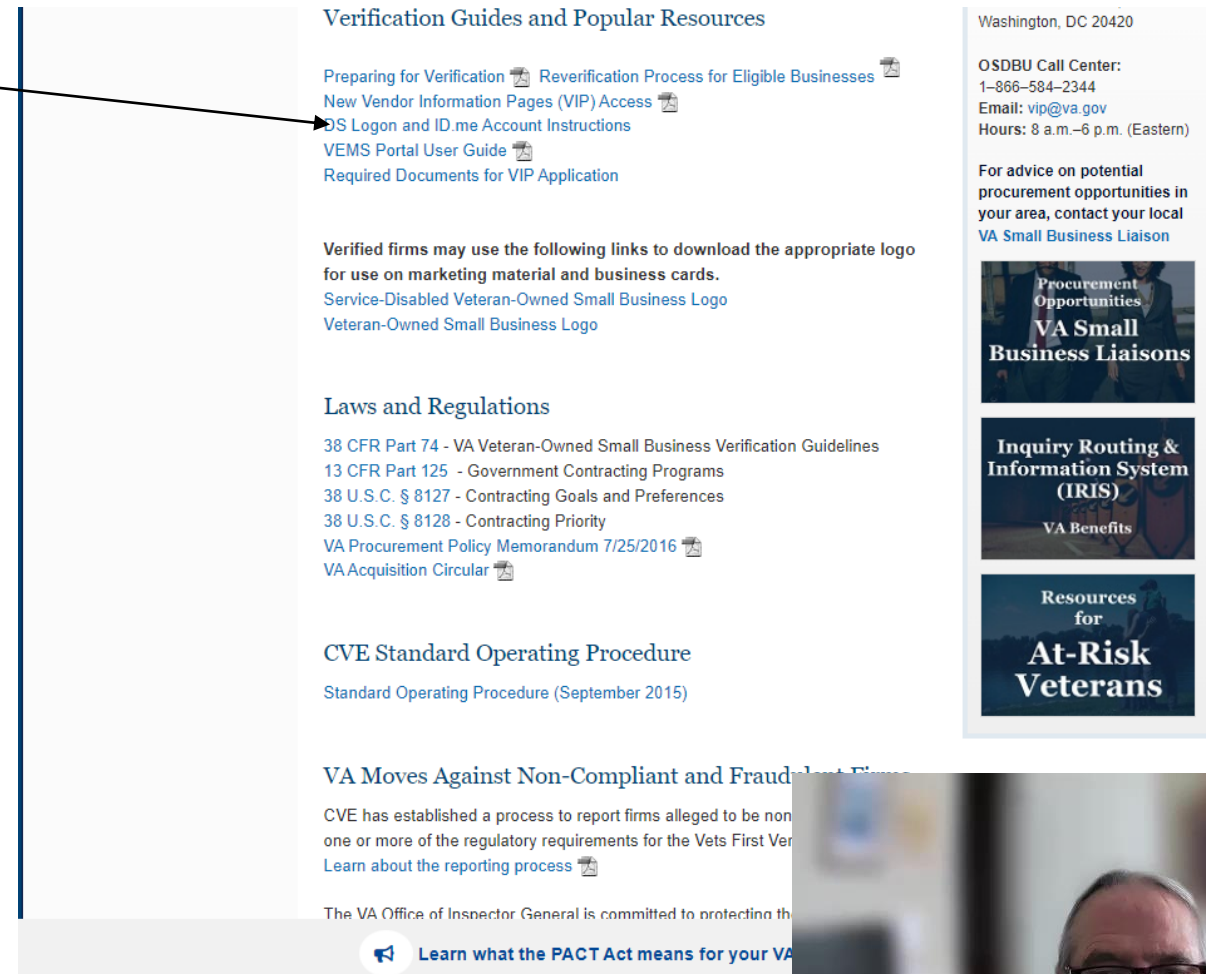
OSDBU Call Center:
1-866-584-2344
Email: vip@va.gov
Hours: 8 a.m.-6 p.m. (Eastern)

For advice on potential procurement opportunities in your area, contact your local [VA Small Business Liaison](#)



Veteran-Owned / Service-Disabled Veteran Owned Small Business Verification Application Process

- Click – DS Logon and ID account Instructions



Verification Guides and Popular Resources

- [Preparing for Verification](#)
- [Reverification Process for Eligible Businesses](#)
- [New Vendor Information Pages \(VIP\) Access](#)
- [DS Logon and ID.me Account Instructions](#)
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The VA Office of Inspector General is committed to protecting the integrity of the Vets First Verification Program. [Learn what the PACT Act means for your VA](#)

Washington, DC 20420

OSDBU Call Center:
1-866-584-2344
Email: vip@va.gov
Hours: 8 a.m.–6 p.m. (Eastern)

For advice on potential procurement opportunities in your area, contact your local [VA Small Business Liaison](#)

[Procurement Opportunities VA Small Business Liaisons](#)

[Inquiry Routing & Information System \(IRIS\)](#)

[VA Benefits](#)

[Resources for At-Risk Veterans](#)

Veteran-Owned / Service-Disabled Veteran Owned Small Business Verification Application Process

- Scroll down to Create a DS Logon and click <https://myaccess.dmdc.osd.mil> Link

VA Benefits and Health Care About VA Find a VA Location My VA

VA - Office of Small & Disadvantaged Business Utilization - New VIP Vendor site system

Office of Small & Disadvantaged Business Utilization

Single Sign-On Access To Vendor Information Pages (VIP)

Business Utilization (OSDBU) has enhanced the Vendor Information Pages (VIP) to support the Vets First Verification Program. The new VIP will enable OSDBU to more effectively manage all aspects of the Vets First Verification Program while improving the online experience of Veterans as well as the broader user community.

To ensure your access to the re-designed VIP system, you must have a DS Logon (Veterans) or create a ID.me account (Non-Veterans and representatives). You must be enrolled in the Defense Enrollment Eligibility Reporting System (DEERS) to obtain a DS Logon.

If you have any questions, please call the VA Call Center at 866-584-2344.

DS Logon (Veterans) VIP Access

Existing DS Logon Account Holders

- Go to <https://myaccess.dmdc.osd.mil> and select DS Logon
- Enter your DPAS MyPay or eBenefits Username and Password (both system passwords should be identical)
- Select Logon
- You can manage your DS Logon information by selecting More DS Logon Options
- Select Help Center for assistance with DS Logon access

My Access Center

Create a DS Logon

- Go to <https://myaccess.dmdc.osd.mil> and select DS Logon
- Select More DS Logon Options
- Select New a DS Logon?
- Select Register for a DS Logon Account
- Select Registration Method

DS Logon registration

- Provide responses to the Registration Process questions and select Submit

RESOURCES

- OSDBU Home
- Login to Vendor Information Pages (VIP)
- Events Calendar
- Fact Sheets
- Media Library
- Education & Training
- Verification Assistance Counselors
- Small Business Lenders
- Doing Business With VA
- Federal OSDBU Counsel
- VA Forecast of Contracting Opportunities
- About VA OSDBU
- Frequently Asked Questions

SUBSCRIBE FOR OSDBU UPDATES

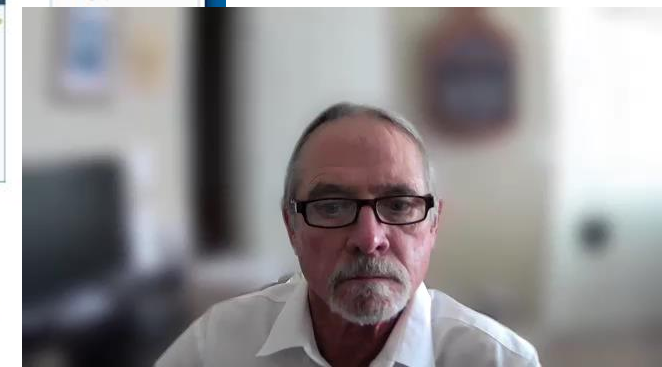
Subscribe to Receive Email Updates

Email Address:

CONNECT WITH US! LIKE. FOLLOW. SHARE.

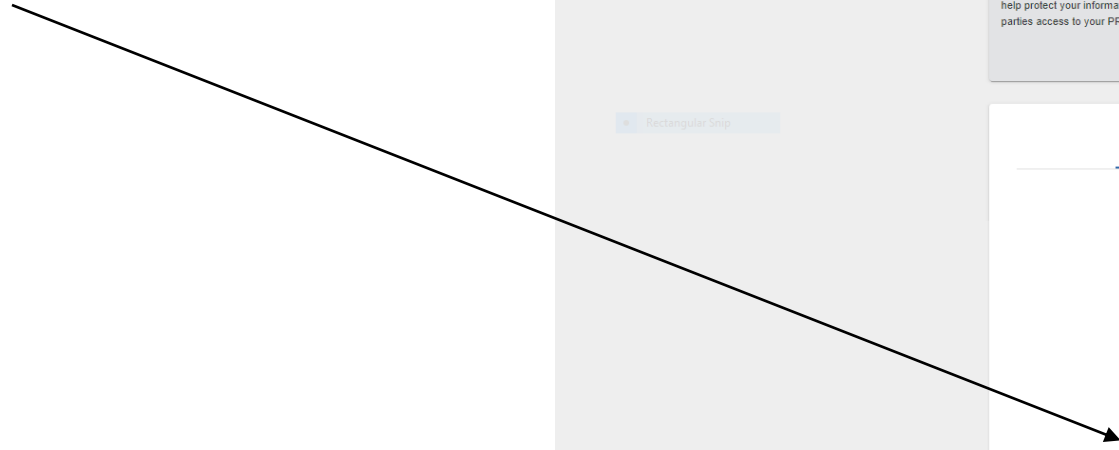
in f t y

Mail only:
870 Vermont Avenue, NW
Washington, DC 20420



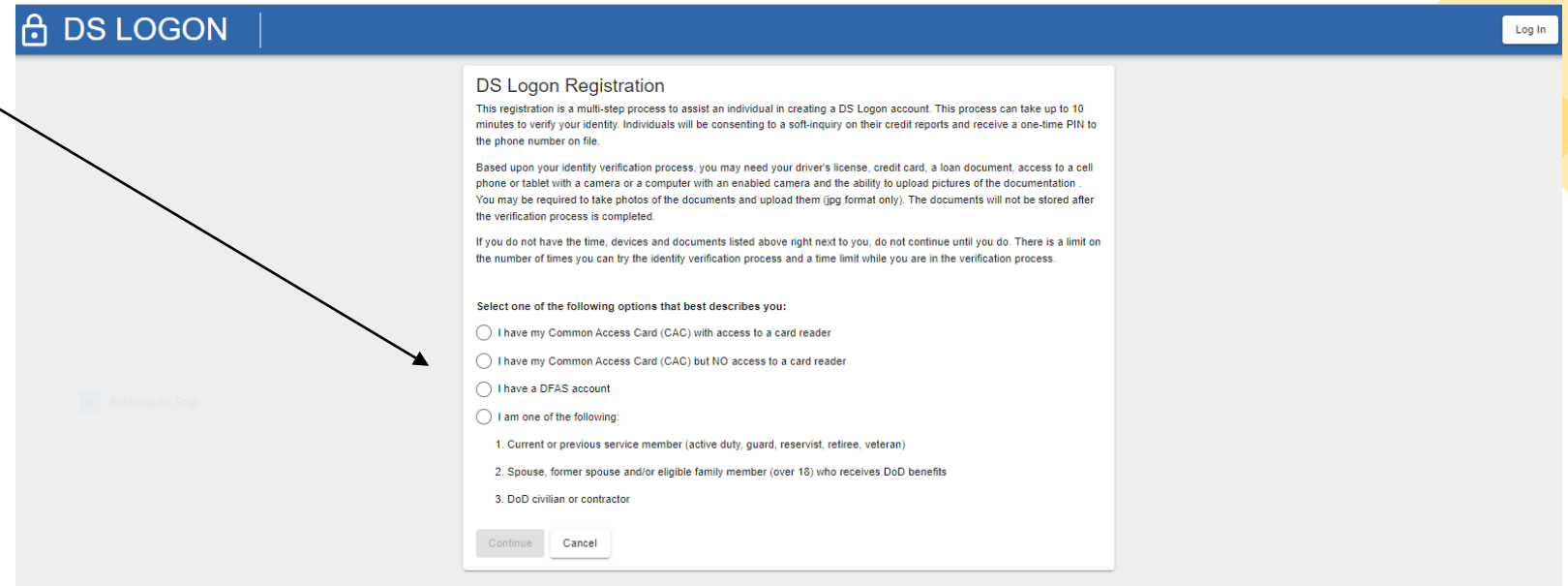
Veteran-Owned / Service-Disabled Veteran Owned Small Business Verification Application Process

- Click - Create Account

The screenshot shows the DS Logon website interface. At the top is a blue header with the text 'DS LOGON'. Below the header is a large grey area. On the right side of this area is a white box with an 'ATTENTION!' icon and text. Below this is a white box with a 'DS Logon' tab selected, showing fields for 'Username' and 'Password', a 'Login' button, and links for 'Forgot Username?' and 'Forgot Password?'. At the bottom of this white box are three buttons: 'Create Account', 'Activate Account', and 'Download FAQs'. A black arrow points from the 'Click - Create Account' bullet point to the 'Create Account' button.

Veteran-Owned / Service-Disabled Veteran Owned Small Business Verification Application Process

- Select Registration Method by clicking the applicable access type



DS LOGON | Log In

DS Logon Registration

This registration is a multi-step process to assist an individual in creating a DS Logon account. This process can take up to 10 minutes to verify your identity. Individuals will be consenting to a soft-inquiry on their credit reports and receive a one-time PIN to the phone number on file.

Based upon your identity verification process, you may need your driver's license, credit card, a loan document, access to a cell phone or tablet with a camera or a computer with an enabled camera and the ability to upload pictures of the documentation. You may be required to take photos of the documents and upload them (jpg format only). The documents will not be stored after the verification process is completed.

If you do not have the time, devices and documents listed above right next to you, do not continue until you do. There is a limit on the number of times you can try the identity verification process and a time limit while you are in the verification process.

Select one of the following options that best describes you:

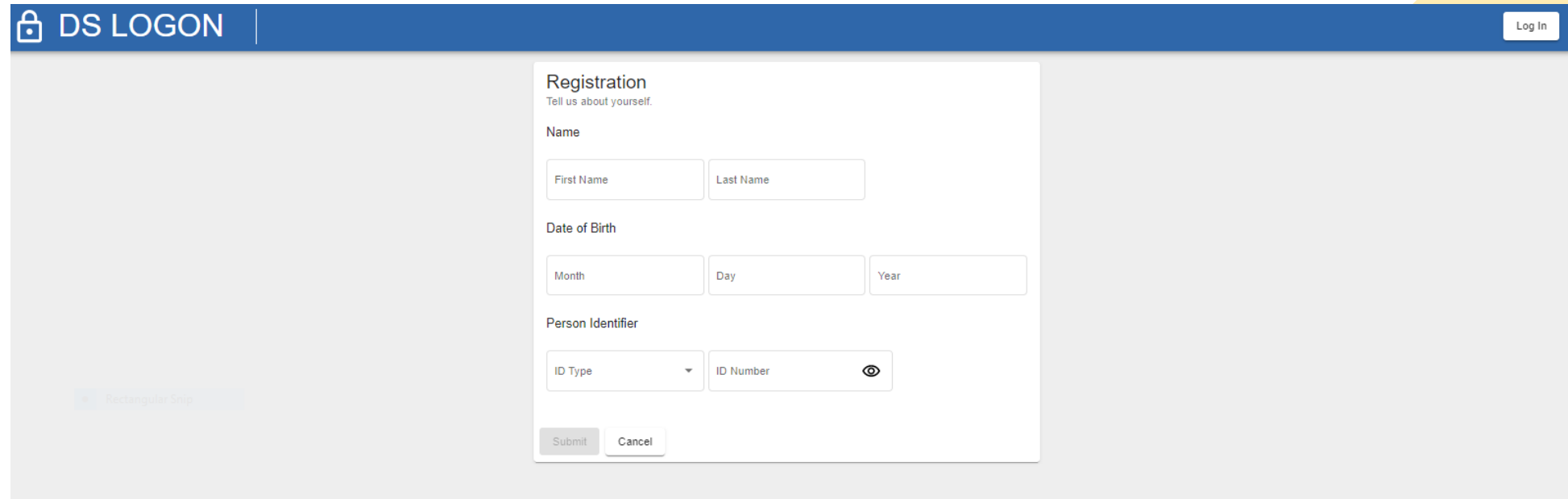
- ☐ I have my Common Access Card (CAC) with access to a card reader
- ☐ I have my Common Access Card (CAC) but NO access to a card reader
- ☐ I have a DFAS account
- ☐ I am one of the following:
 1. Current or previous service member (active duty, guard, reservist, retiree, veteran)
 2. Spouse, former spouse and/or eligible family member (over 18) who receives DoD benefits
 3. DoD civilian or contractor

Continue Cancel



Veteran-Owned / Service-Disabled Veteran Owned Small Business Verification Application Process

- Register



The screenshot shows a web application interface for registration. At the top is a dark blue header bar with a lock icon and the text "DS LOGON" on the left, and a "Log In" button on the right. Below the header is a light gray background. In the center is a white registration form titled "Registration" with the subtitle "Tell us about yourself." The form contains three sections: "Name" with "First Name" and "Last Name" input fields; "Date of Birth" with "Month", "Day", and "Year" input fields; and "Person Identifier" with an "ID Type" dropdown menu and an "ID Number" input field with a toggle icon. At the bottom of the form are "Submit" and "Cancel" buttons. To the left of the form, there is a faint "Rectangular Snip" watermark.



Veteran-Owned / Service-Disabled Veteran Owned Small Business Verification Application Process

- Login at - <https://myaccess.dmdc.osd.mil>
- Activate Account

DS LOGON

ATTENTION!
All Users

ATTENTION ALL USERS: PLEASE READ THE BELOW INFORMATION IN ITS ENTIRETY

ACTION NEEDED: Phone Numbers can be updated by yourself by logging into your DS Logon account and going to "UPDATE CONTACT INFORMATION." This will take you to a screen to update your own phone number and email. Please ensure your phone (e.g., cell, landline) and email address is accurate as future security features will be enabled soon and you won't have access to your DS Logon account if the phone number is not one you can access.

IMPORTANT: After visiting DS Logon or one of our partner sites, CLOSE your browser window AND all open tabs. This will help protect your information and privacy. If you choose not to close your browser and all open tabs, this can enable third parties access to your PRIVATE HEALTH and BENEFIT INFORMATION.

Dismiss

Rectangular Snip

DS Logon CAC DFAS

Username

Password

Login

[Forgot Username?](#) [Forgot Password?](#)

You can also:

[Create Account](#) [Activate Account](#) [Download FAQs](#)



Veteran Owned Small Business Verification Application Process

BREAKING NEWS: VA will cease accepting new applications for Veteran-owned small business verification or reverification as of October 24, 2022. This transition is part of a government-wide effort that streamlines and consolidates all certifications offered to VOSBs and SDVOSBs under the Small Business Administration (SBA). See [Frequently Asked Questions concerning this change](#).

VetBIZ.va.gov An official website of the United States Government | Here's how you know

VA U.S. Department of Veterans Affairs Office of Small and Disadvantaged Business Utilization Search LOGIN

Vendor Information Pages - Acquisition Officials - Events - Services - Forecast of Opportunities - Help -

Required Documents For Verification

Choose your business type below to view the documents required for the verification process. Note that additional clarifying documents may be requested from the Center for Verification and Evaluation (CVE) as part of this process.

Select Business Type

VA U.S. Department of Veterans Affairs Veterans Crisis Line 1-800-273-8255 (Press 1) VA Privacy Policy

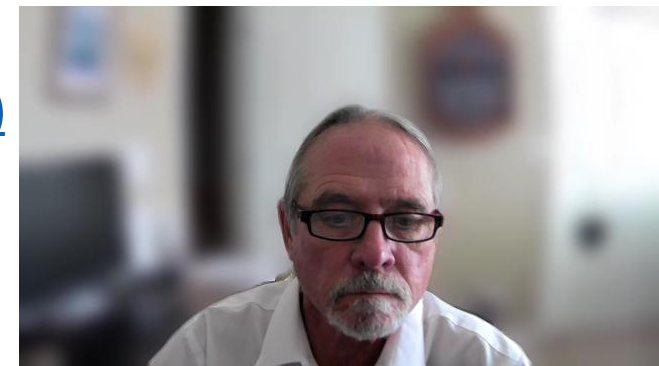
Contact Us 810 Vermont Avenue NW Washington, DC 20420 VIP@VA.GOV 866-584-2344

Verification OSDBU Home What is Verification? Frequently Asked Questions Kingdomware Decision Verification Assistance Briefs Verification Counseling Program Small and Veteran Business Programs Doing Business With VA VA OIG's Hotline FOIA Policy

Email Address SIGN UP

Please note: Content on this Web page is for informational purposes only. It is not intended to provide legal advice or to be a comprehensive statement or analysis of application statutes, regulations, and case law governing this topic. Rather, it's a plain language summary. If you are seeking claims assistance, your local VA regional office, a VA-recognized Veterans Service Organization, or a VA-accredited attorney or agent can help.

- Go to - [Required Documents For Verification · VetBiz Portal \(va.gov\)](#)
- Identify business type



Veteran Owned Small Business Verification Application Process

**BREAKING NEWS: VA will cease accepting new applications for Veteran-owned small business verification or reverification as of October 24, 2022. This transition is part of a government-wide effort that streamlines and consolidates all certifications offered to VOSBs and SDVOSBs under the Small Business Administration (SBA).
[See Frequently Asked Questions concerning this change.](#)**

VetBIZ.va.gov An official website of the United States Government | Here's how you know

VA U.S. Department of Veterans Affairs Office of Small and Disadvantaged Business Utilization Search Veterans Crisis Line 1-800-273-8255 PRESS LOGIN

Vendor Information Pages | Acquisition Officials | Events | Services | Forecast of Opportunities | Help

Required Documents For Verification

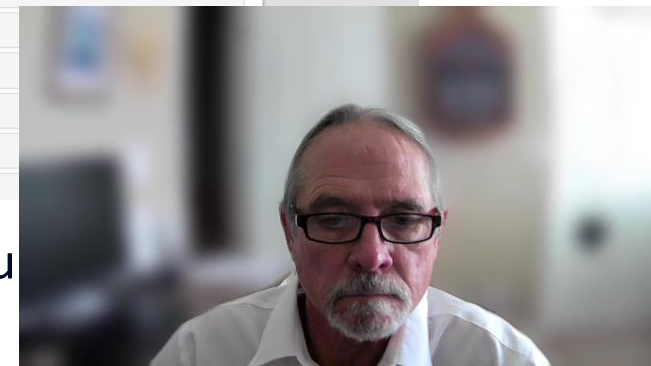
Choose your business type below to view the documents required for the verification process. Note that additional clarifying documents may be requested from the Center for Verification and Evaluation (CVE) as part of this process.

Select Business Type

Required

Financial Information: Cancelled Check	▲
Financial Information: Contracts	▲
Financial Information: Payroll	▲
Financial Information: Personal Tax 1040	▲
Financial Information: Signature cards	▲
Financial Information: Tax 1065	▲
General Information: License	▲
General Information: Personal Resume	
Lease Information: Lease Agreements	
Legal Structure: Articles of Organization	
Legal Structure: Certificate of Formation	
Legal Structure: Operating Agreement	

- List of required documents – have all applicable documents ready during verification process

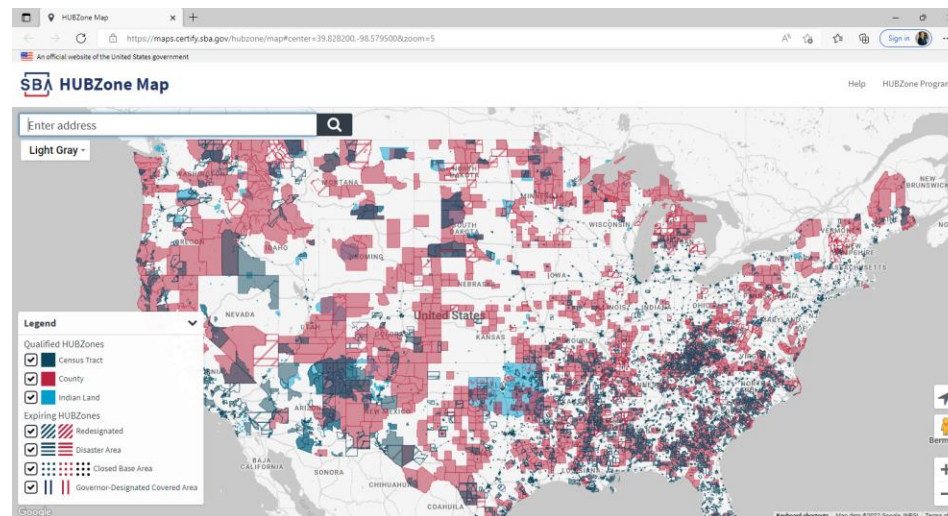


Hub-Zone Small Business



Hub-Zone Small Business Eligibility

- Be a small business according to [SBA size standards](#)
- Be at least 51% owned and controlled by U.S. citizens, a Community Development Corporation, an agricultural cooperative, an Alaska Native corporation, a Native Hawaiian organization, or an Indian tribe
- Have its principal office [located in a HUBZone](#)
- Have at least 35% of its employees [living in a HUBZone](#)



Hub-Zone Small Business Eligibility

- Before you can participate in the HUBZone program, you must be certified by SBA. Review the [Top Tips for HUBZone Certification Tip Sheet](#) and take these steps to get HUBZone certified
- Ensure you have a [SAM.gov](#) account



TOP TIPS FOR HUBZONE CERTIFICATION

Ask yourself these questions to determine if you are on a path to success.

STEP 1: Is your business **procurement ready**?

Make sure you are ready to do business with the government BEFORE obtaining certifications.

- Can you identify the federal agencies that purchase what you sell?
- Can you provide examples of similar work that your firm has completed that generated revenue?
- Are you prepared to access a line of credit or performance bond if required?
- Do you have financial and payroll systems that are compatible with the government's requirements and that can produce financial statements and payroll records?
- Do you have a DUNS number? Selected a NAICS code? Are you [registered in SAM](#)?
- Have you completed a capabilities statement?

Learn more about government contracting at www.sba.gov/federal-contracting.

STEP 2: Is your business **HUBZone eligible**?

- Is your organization a [small business](#)?
- Is the business at least 51 percent owned and controlled by U.S. agricultural cooperative, a Native Hawaiian organization, an AI
- Is your principal office (where the majority of employees work)
- Does the business have at least 35 percent of its employees [resi](#)

Learn more about the HUBZone Program and definitions at [www.](#)

STEP 3: Is your business **prepared to apply**?

Don't let an incomplete application delay your participation in the pr



General Login System Account Application

- Ensure you have a [General Login System](#) account

Skip Navigation > Accessibility Options >

SBA General Login System Ready

Welcome To SBA

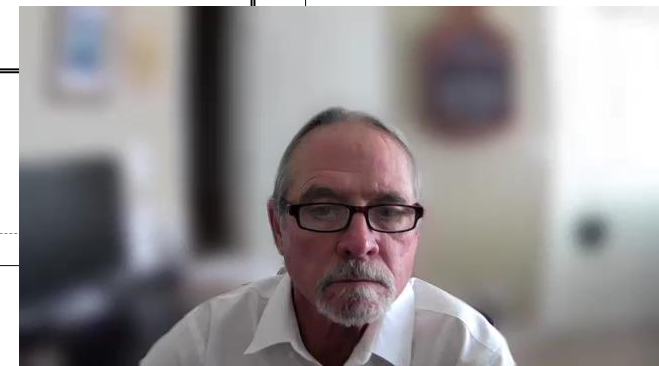
SUBNET PUBLIC USERS : Please click [here](#) to proceed

*******Warning*******

- You are accessing a U S Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.
- Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:
 - You have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search and seize any communication or data transiting or stored on this information system.
 - Any communications or data transiting or stored on this information system may be disclosed or used for any lawful government purpose.
 - Your consent is final and irrevocable. You may not rely on any statements or informal policies purporting to provide you with any expectation of privacy regarding communications on this system, whether oral or written, by your supervisor or any other official, except SBA's Chief Information Officer.

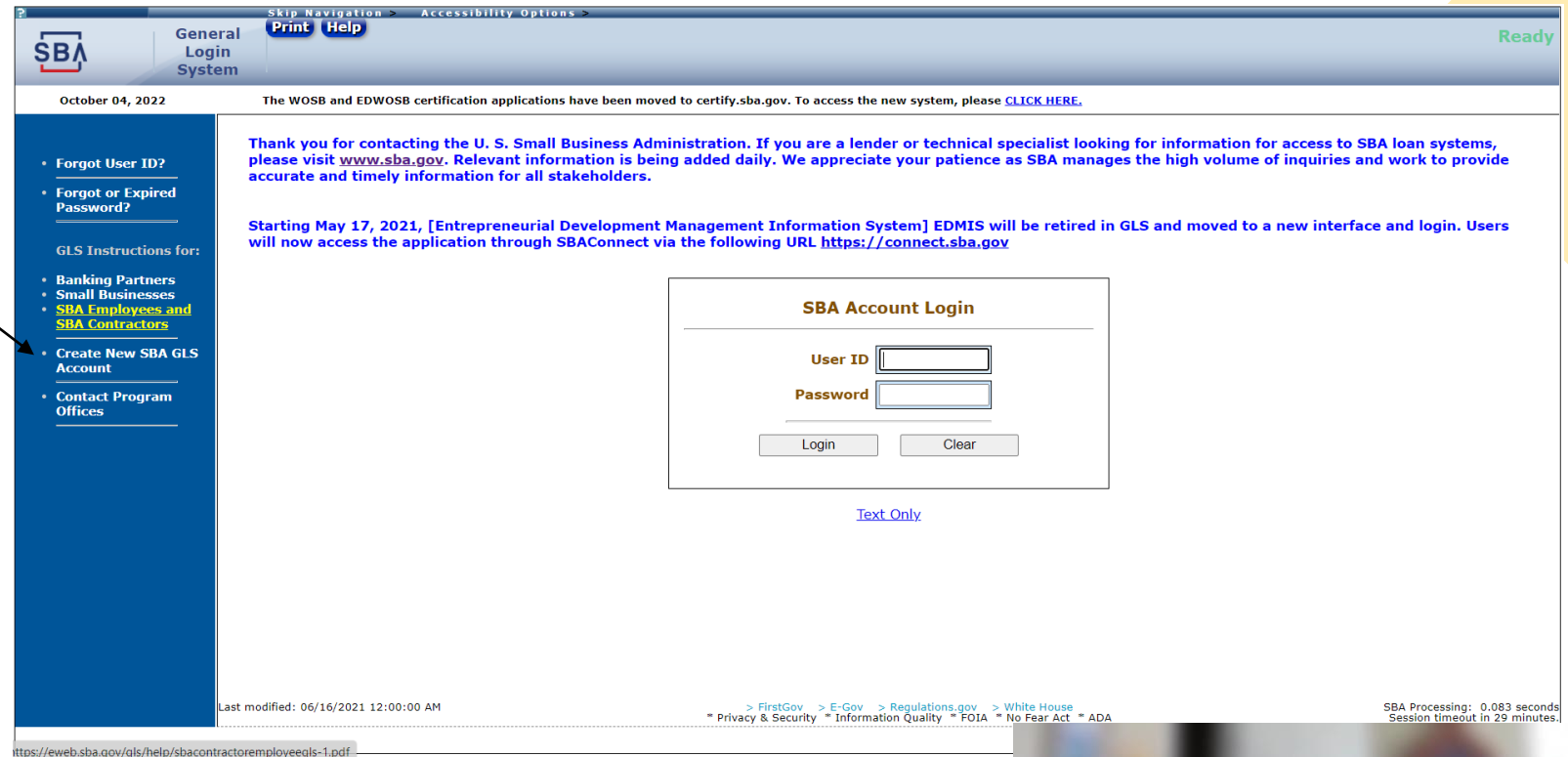
Last modified: 07/25/2022 12:00:00 AM

> [FirstGov](#) > [E-Gov](#) > [Regulations.gov](#) > [White House](#)
* [Privacy & Security](#) * [Information Quality](#) * [FOIA](#) * [No Fear Act](#) * [ADA](#)



General Login System Account Application

- Apply for HUBZone certification using the [General Login System](#).
- Click – Setup new SBA GLS Account & provide requested information



The screenshot shows the SBA General Login System interface. At the top, there's a navigation bar with the SBA logo, 'General Login System', and links for 'Print' and 'Help'. A status bar indicates 'Ready'. Below this, a date 'October 04, 2022' and a message about WOSB and EDWOSB certification applications are displayed. A main content area contains a thank you message and information about EDMIS retirement. A sidebar on the left lists various links, including 'Forgot User ID?', 'Forgot or Expired Password?', 'GLS Instructions for:', 'Banking Partners', 'Small Businesses', 'SBA Employees and SBA Contractors', 'Create New SBA GLS Account', and 'Contact Program Offices'. An arrow points from the 'Create New SBA GLS Account' link to the 'SBA Account Login' form. The form includes fields for 'User ID' and 'Password', 'Login' and 'Clear' buttons, and a 'Text Only' link. The footer contains a 'Last modified' timestamp, a list of links (FirstGov, E-Gov, Regulations.gov, White House, Privacy & Security, Information Quality, FOIA, No Fear Act, ADA), and a processing time indicator.

SBA Account Login

User ID

Password

Login Clear

[Text Only](#)

Last modified: 06/16/2021 12:00:00 AM

[FirstGov](#) > [E-Gov](#) > [Regulations.gov](#) > [White House](#)
* [Privacy & Security](#) * [Information Quality](#) * [FOIA](#) * [No Fear Act](#) * [ADA](#)

SBA Processing: 0.083 seconds
Session timeout in 29 minutes.

<https://eweb.sba.gov/gls/help/sbacontractoremployeeqls-1.pdf>



General Login System Account Application

- Fill in Information and submit
- Check your email (including spam folder) for time-sensitive instructions to electronically verify your application within 2 business days

SBA General Login System

Ready

GLS Login

BDMIS Applicant

Are you a 8(a) Applicant? ☐ Yes ☒ NO

Login Information

User ID: (Up to 15 characters. No <, >, /, ", & or accented characters.)

Identity Information

Name:
(First) (Middle) (Last) (Suffix - Jr, Sr, I, II, etc)

Date of Birth:

PIN: (Personal Identification Number, 4-Digits)

Contact Information

E-Mail Address:

Re-enter E-Mail:

Country: UNITED STATES

(Enter Zip Code, and then click the Lookup Zip button to populate City and State)

Zip+4:

Street 1:

Street 2:

City:

Phone Number:
(Country) (Area Code) (Prefix) (Number) (Extension)
(999) - (9999)

Federal Agency Information

Are you a Federal Employee? ☒ NO ☐ Yes

Reset Clear Submit

Last modified: 10/05/2017 12:00:00 AM

SBA Processing: 0.661 seconds
Session timeout in 29 minutes



General Login System Account Logon

- Log-in

General Login System

October 20, 2022

The WOSB and EDWOSB certification applications have been moved to certify.sba.gov. To access the new system, please [CLICK HERE](#).

Thank you for contacting the U. S. Small Business Administration. If you are a lender or technical specialist looking for information for access to SBA loan systems, please visit www.sba.gov. Relevant information is being added daily. We appreciate your patience as SBA manages the high volume of inquiries and work to provide accurate and timely information for all stakeholders.

Starting May 17, 2021, [Entrepreneurial Development Management Information System] EDMIS will be retired in GLS and moved to a new interface and login. Users will now access the application through SBAConnect via the following URL <https://connect.sba.gov>

GLS Instructions for:

- [Forgot User ID?](#)
- [Forgot or Expired Password?](#)

GLS Instructions for:

- [Banking Partners](#)
- [Small Businesses](#)
- [SBA Employees and SBA Contractors](#)
- [Create New SBA GLS Account](#)
- [Contact Program Offices](#)

SBA Account Login

User ID

Password

Login Clear

[Text Only](#)

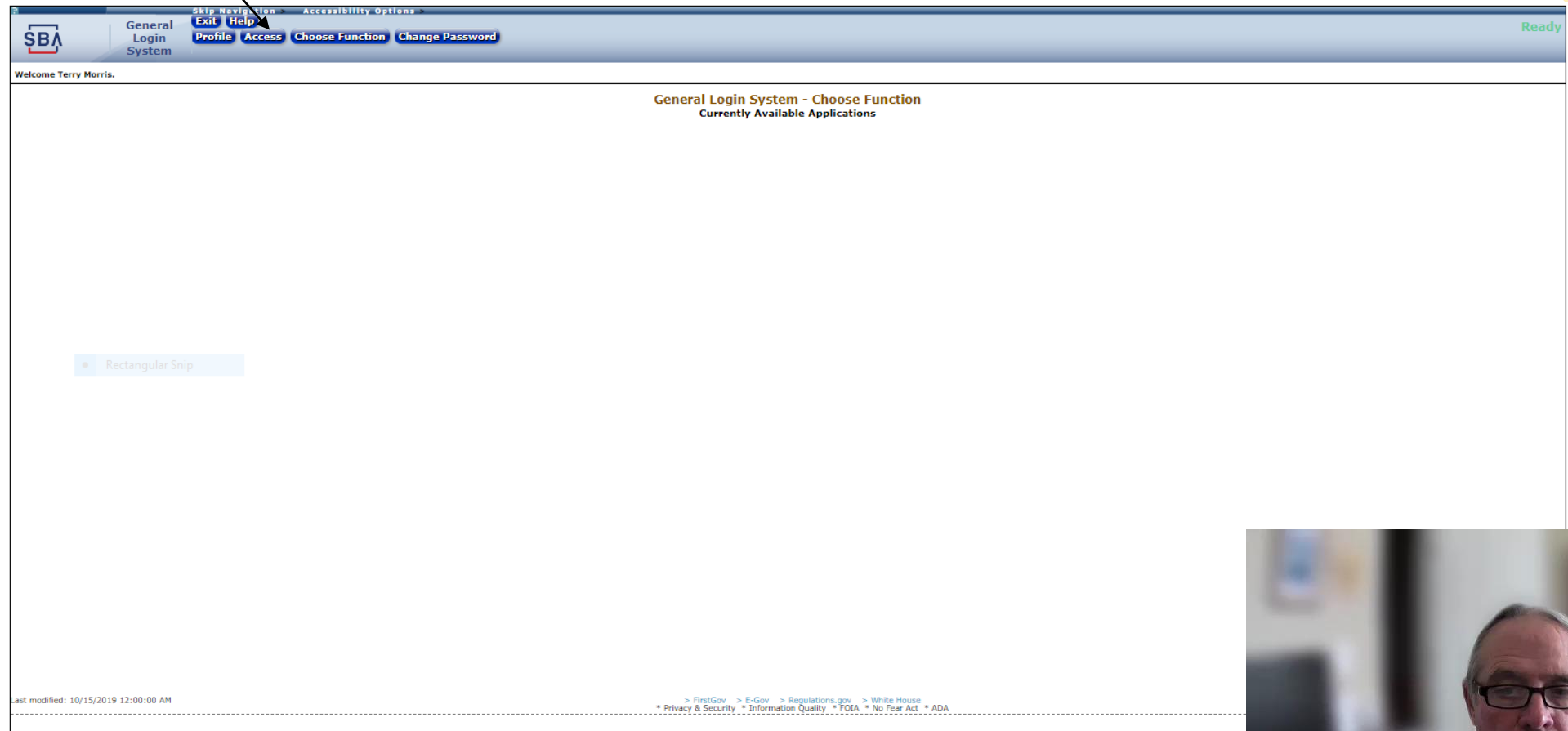
Last modified: 06/16/2021 12:00:00 AM

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* [Privacy & Security](#) * [Information Quality](#) * [FOIA](#) * [No Fear Act](#) * [ADA](#)



General Login System Account

- Select Access Function



General Login System Account

- Select HUBZone

SBA General Login System

Welcome Terry Morris.

System Selection

- ED - Partner Information Management System (PIMS)
- Entrepreneurial Development Management Information System (EDMIS II) *(You can select only one role for this system.)*
- HUBZones**
- PRO-NET / DSBS
- Subcontracting Network (Sub-Net)

[Reset](#) [Submit](#)

Rectangular Snip

Last modified: 04/02/2012 12:00:00 AM

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Hub-Zone Small Business Eligibility

- Submit all requested [supporting documentation](#) within three business days using your GLS Logon credentials
- Your submission cannot be assigned for eligibility review until all required documents are submitted.
- Be prepared to respond to requests for additional information from the HUBZone team within 5 business days. Failure to do so may result in a decline or withdraw of your application
- Check that your status was updated in DSBS and SAM. Within 48 hours of your approval, SBA will automatically update your status in DSBS and SAM.

U.S. Small Business Administration HUBZone Program SUPPORTING DOCUMENT REQUIREMENTS FOR ALL BUSINESS STRUCTURES

HUBZone Program Required Supporting Documents Checklist

Click on each of the documents listed below for specific instructions.

Part 1: Principal Office Requirements

☐ [Firm Location and Employee Information](#)

[Eligibility Workbook Tool](#) OR [Firm Location and Employee List](#)

☐ [Lease/Rental Agreement/Deed](#)

☐ [Utility Bill](#)

☐ [Payroll Records](#)

Part 2: HUBZone Employee Residency Requirements

☐ [Proof of HUBZone Residency](#)

☐ [HUBZone Maps of HUBZone Employees' Addresses](#)

Part 3: Ownership and Verification Requirements

☐ [Proof of Citizenship](#)

☐ [Corporate Documents](#)

☐ [Affiliate Information \(if applicable\)](#)

☐ [Certification Form](#)

Part 4: Document Submission Requirements

[Appendix A: Principal Office Requirement](#)

[Appendix B: Affiliation Questions](#)

[Appendix C: Document Upload Instructions](#)



Final Thoughts



Dynamic Small Business Search (DSBS) Account Set-up

- Dynamic Small Business Search (DSBS) is the **database that government agencies use to find small business contractors for upcoming contracts.** The information a business provides when registering in the System for Award Management (SAM) is used to populate DSBS.
- Set up DSBS Account using your GLS Account - Click – <https://eweb.sba.gov/gls>
- Login

SBA General Login System

October 20, 2022

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- Banking Partners
- Small Businesses
- SBA Employees and SBA Contractors
- Create New SBA GLS Account
- Contact Program Offices

SBA Account Login

User ID

Password

Login Clear

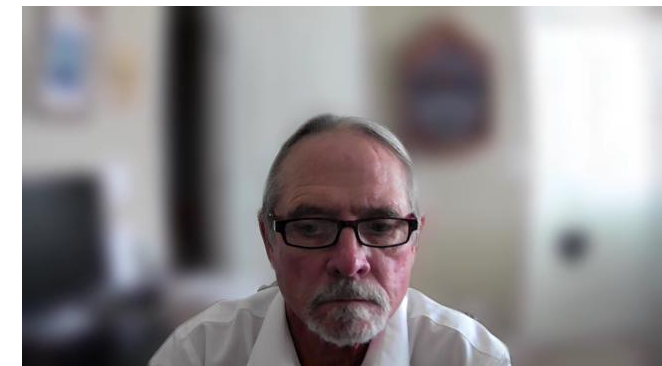
[Text Only](#)

Last modified: 06/16/2021 12:00:00 AM

> FirstGov > E-Gov > Regulations.gov > White House

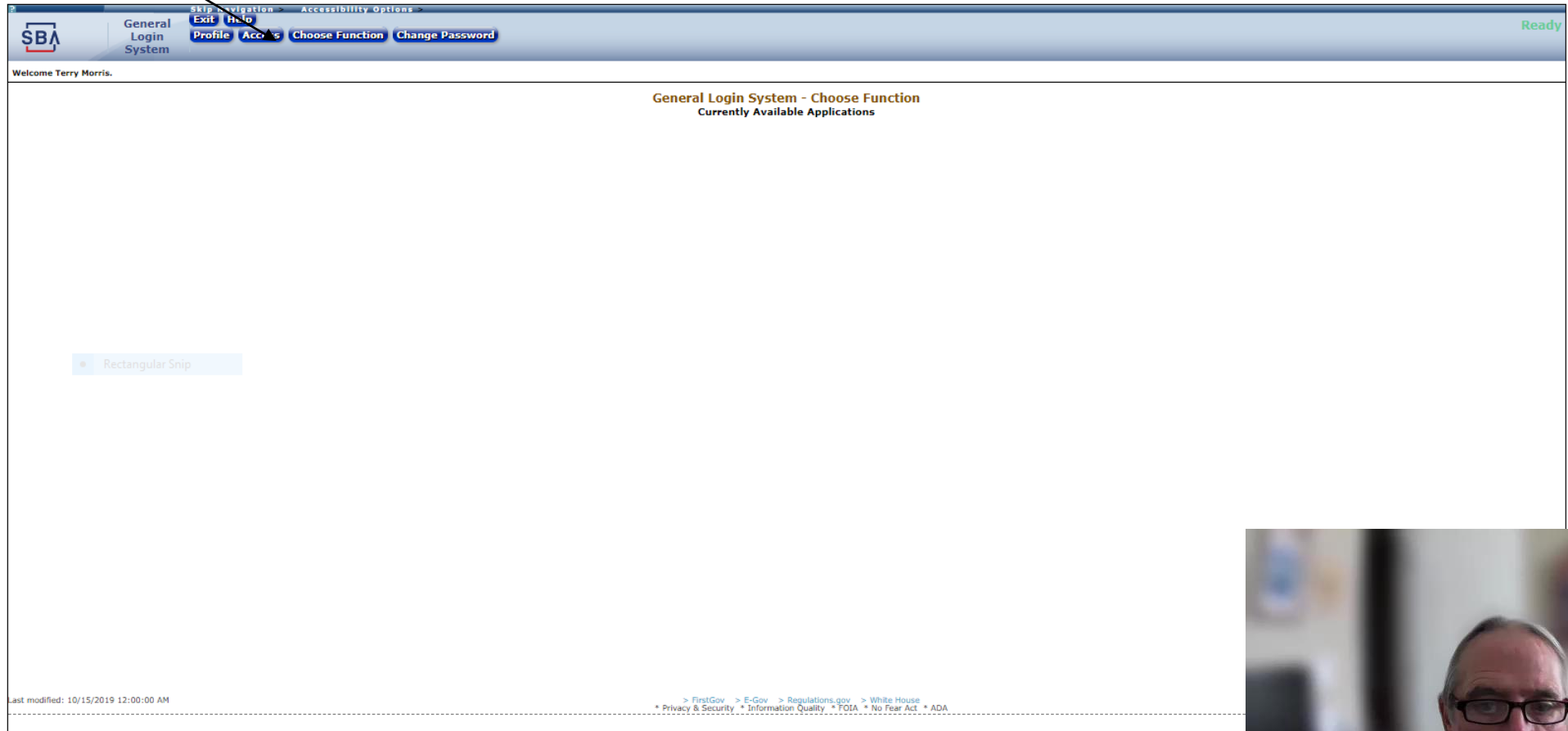
* Privacy & Security * Information Quality * FOIA * No Fear Act * ADA

SBA Processing: 0.185 seconds
Session timeout in 29 minutes.



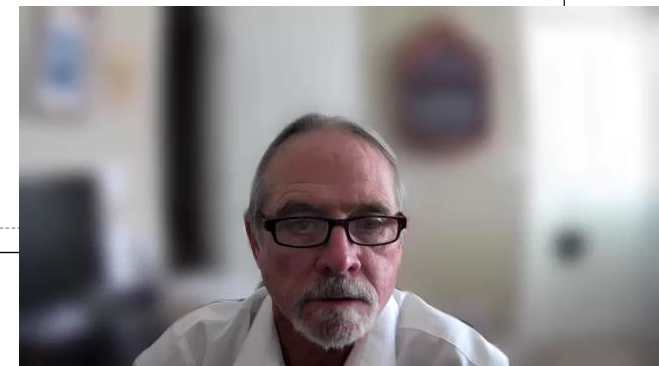
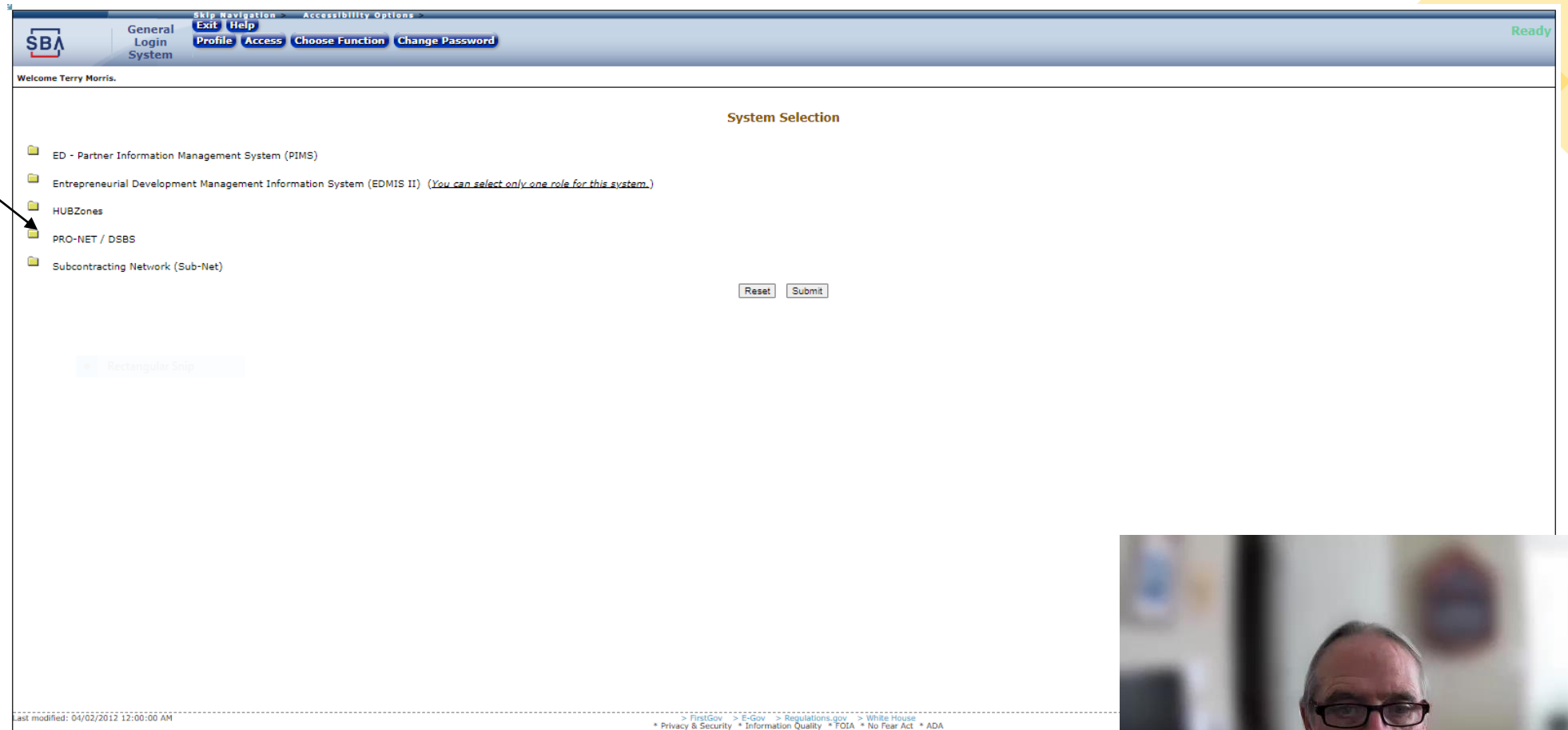
Dynamic Small Business Search (DSBS)

- Select Access Function



Dynamic Small Business Search (DSBS)

- Select Pro-Net / DSBS
- Follow Instructions to set up account



Thank You!

